

**OFFICE OF THE BLOCK MISSION MANAGER  
BLOCK MISSION MANAGEMENT UNIT  
TRIPURA RURAL LIVELIHOOD MISSION  
BAMUTIA RD BLOCK, BAMUTIA, WEST DISTRICT**

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F.No.24(5)/BDO/BMT/TRLM/Quotation/LPC/2024-25/

Dated 01/10/2024

2734-747

**Notice Inviting Quotation (NIQ)**


Sealed quotations are hereby invited from the bonafide and resourceful SHG/VO/CLF and suppliers/service providers for supplying and serving of cooked Food like Tiffin, Lunch, Dinner and Drinking water to the different area of Bamutia RD Block, Bamutia, West Tripura during the purpose of trainings/ meetings/ Seminar/ Workshop etc. for the period 1 (one) year, as per menu enclosed at ANNEXURE- 1.

The sealed quotation will be received in the Office of the Block Mission Manager (BDO, BMMU), Bamutia RD Block from **1<sup>st</sup> October, 2024 to 19<sup>th</sup> October, 2024** up to 5:00 PM on or before 19<sup>th</sup> October, 2024 on all working days from the bidders in person/by Regd. post and shall be **opened at next working day on 21<sup>st</sup> October, 2024** in presence of Quotationers or their Authorized representatives at the chamber of Block Mission Manager (BDO), Bamutia RD Block. If necessary they may directly contact with BMM, BMMU Bamutia R.D. Block.


**Instruction to bidder and general terms and conditions for supply and serving of Tiffin/ drinking water/ lunch/ dinner:-**

1. The TRLM SHG/VO/CLF of this block will get the 1<sup>st</sup> priority, if rate are considerable.
2. The bidders should submit the mention document like valid SHG Registration Certificate in respect of SHG member & Trade Licence in respect of suppliers like hotel & restaurant, PAN card, GST Registration & Food License etc. If PAN card, GST Registration & Food License is not available, then the selected SHG/VO/CLF has to submit the same within 01 months after receiving the work order.
3. Any overwriting/penned through etc. in any figure/name in the quotation will be disqualified on the part of the bidders and the quotation shall be liable to be rejected unless it is noted separately with signatures and seal (if any).
4. If the selected party fails to supply and serve Tiffin, Drinking water, Lunch, Dinner as per demand of the undersigned in-time vide Annexure- I & II, a penalty will be imposed which will be charged double the rate paid by this office for purchase of indented items through other Agency.
5. Cooked food items must be supplied as per choice of the undersigned and by changing of menu (within the accepted price) basis.
6. All the raw materials should be fresh and without pest and cooked food must be fresh, hygienic, hot palatable within the rate quoted by the party.
7. Improved diets in a month must be of good quality and as per choice of the undersigned for which no extra payment to be made.
8. Rate must be quoted inclusive of all charges & taxes allied to that. Service provider has to comply all the rules and regulation of the undersigned and Govt. as applicable for similar type of work.
9. Rate should be quoted both in digits and words.
10. Applicable taxes shall be recovered from the bill.
11. Quality and regular supply are the essence of supply and the undersigned will cancel the order unilaterally if the above are not complied with and violation of any terms and conditions.
12. Contract is valid from the date of signing of formal acceptance by the undersigned.
13. The contractor's performance regarding quality, quantity of food as well as other aspects will be reviewed by Officer-In-Charge of the TRLM Section on a monthly basis, and subject to termination on being unable to cater to the standards and expectations of the institute authority.

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(AMITAVA BHATTACHARJEE, TCS-I)  
Block Mission Manager (BDO)  
BMMU, Bamutia, TRLM.

14. The undersigned reserves the right to accept or deny the lowest or any other quotations without assigning any reason and to distribute the entire supply to more than one bidder.
15. If the contractor fails to comply with the relevant provisions of the above mentioned Acts, then the Institute Administration has got every right to withhold the bills or even terminate the work order.
16. Utensils for cooking, servicing, preservation etc. have to be arranged in sufficient numbers by the contractor at his own cost.
17. Quotationer must take all the local conditions into consideration before filling up the bid documents.
18. The undersigned reserves the right to terminate the contract within the period of agreement by giving notice of 15 days (Fifteen days) without citing any reason whatsoever.
19. The undersigned will not entertain any request to change the rate of any item during the whole contract period.
20. The delivery of food is to be made to the place/location which will be mentioned in the supply order, at his own cost.
21. No advance will be given to the bidder in this regard.
22. The actual quantity of supply of food items may vary from the tentative quantity.
23. Payment shall be made as per the actual quantity supplied and undersigned may impose fine for any sub standard supply or violation of any norm.
24. Bill may be raised in duplicate to the undersigned for arranging payment after completion of satisfactory supply.
25. Above quotation may be cancelled any times with or without giving any prior notice by the undersigned.


  
Amitava Bhattacharjee, TCS-II  
Block Mission Manager (BDO)  
Bamutia R.D. Block, West Tripura

Copy to:

1. The CEO, TRLM, R.D. Department, Agartala for kind information.
2. The DMM (DM & Collector), DMMU, West Tripura for kind information.
3. The Addl. DMM (ADM & Collector), DMMU, West Tripura for kind information.
4. The Director, Directorate of Information & Technology with a request to arrange display the notice in the website of Tripura State Portal (tripura.gov.in)
5. The Director, Department of ICA for information. He is also requested to arrange for publication of the said notice in 3(three) leading local daily newspaper.
6. The PM (MIS) for information and to publish the same in Rural Development Department website (rural.tripura.gov.in) and Tripura Rural Livelihood Mission (trlm.tripura.gov.in).
7. The BDO, Mohanpur/ Old Agartala/ Dukli/ Jirania/ Belbari/ Lefunga/ Hezamara/ Mandai RD Block for kind information with a requested to display the same Notice (NIQ) in your Block Premises for further course of action.
8. The Junior Engineer/TA (Store In-charge), Bamutia R. D. Block for information.
9. The Superintendent of Agriculture, Bamutia, Mohanpur Sub-Division, West Tripura for information.
10. The Superintendent of Fishery, Mohanpur Sub-Division, West Tripura for information.
11. The Assistant Accounts Officer (AAO), Bamutia RD Block for information.
12. Nazarat Section, Bamutia R.D. Block with an instruction to arrange for display in the Notice Board of Bamutia R.D. Block, Bamutia, West Tripura.

Copy also forwarded to:

1. The Chairperson/ Vice Chairperson, Bamutia Panchayat Samiti for kind information.

  
Block Mission Manager (BDO)  
Bamutia R.D. Block, West Tripura

**ANNEXURE - I****Statement showing the menu of food which will be quoted by the bidder:****1. Chicken (Poultry) meal**

Sl. No.	Particulars of food	Minimum Qty. of food after cooking / plate	Rate including all taxes (In Rs.)
i)	Fresh hot/warm Rice	Boiled as per required	
ii)	Dal (Moong/Musur)	150 ml	
iii)	Pokora/Beguni/Kumri	2 pieces.	
iv)	Seasonal vegetable (Mixed Veg)	150 gm.	
v)	Salad (Minimum 2 items)	50 gm.	
vi)	Chicken-poultry	200 gm.	

**2. Fish meal**


Sl. No.	Particulars of food	Minimum Qty. of food after cooking / plate	Rate including all taxes (In Rs.)
i)	Fresh hot/warm Rice	Boiled as per required	
ii)	Dal (Moong/Musur)	150 ml.	
iii)	Pokora/Beguni/Kumri	2 pieces.	
iv)	Seasonal vegetable (Mixed Veg)	150 gm.	
v)	Salad (Minimum 2 items)	50 gm.	
vi)	Fish (Local fish Katal/Carp)	75 gm.	

**3. Veg meal**

Sl. No.	Particulars of food	Minimum Qty. of food after cooking / plate	Rate including all taxes (In Rs.)
i)	Fresh hot/warm Rice	Boiled as per required	
ii)	Dal (Moong/Musur)	150 ml.	
iii)	Pokora/Beguni/Kumri	2 pieces.	
iv)	Panner veg	150gm	
v)	Salad (Minimum 2 items)	50 gm.	
vi)	Seasonal vegetable (Mixed Veg)	150 gm.	

**4. Egg meal**

Sl. No.	Particulars of food	Minimum Qty. of food after cooking / plate	Rate including all taxes (In Rs.)
i)	Fresh hot/warm Rice	Boiled as per required	
ii)	Dal (Moong/Musur)	150 ml.	
iii)	Pokora/Beguni/Kumri	2 pieces	
iv)	Seasonal vegetable (Mixed Veg)	150 gm.	
v)	Salad (Minimum 2 items)	50 gm.	
vi)	Egg (Boiled)	1 piece	

  
 (AMITAVA BHATTACHARJEE, TCS-II)  
 Block Mission Manager (BDO)  
 BMMU, Bamutia, TRLM.

## ANNEXURE - I

**5. Special meal**

Sl. No.	Particulars of food	Minimum Qty. of food after cooking / plate	Rate including all taxes (In Rs.)
i)	Fresh hot/warm Rice	Boiled as per required	
ii)	Dal (Moong/Musur)	150 ml	
iii)	Pokora/Beguni/Kumri	2 pieces.	
iv)	Seasonal vegetable (Mixed Veg)	150 gm.	
v)	Papad (Medium size branded)	1 piece	
vi)	Salad (Minimum 2 items)	50 gm.	
vii)	Fish (Local fish Katal/Carp)	75 gm.	
viii)	Mutton	200 gm.	
ix)	Chatni	100 gm.	
x)	Sweets	2 pieces.	

**6. Drinking water:**

Sl. No.	Particulars	Rate including all taxes (In Rs.)
i)	Packaged Drinking Water with minerals (20 Liters Jar)	
i)	Packaged Drinking Water with minerals (500 ml Bottle)	
ii)	Packaged Drinking Water with minerals (1 Ltr. Bottle)	
iv)	Packaged Drinking Water with minerals (2 Ltr. Bottle)	

**7. General Tiffin & Evening Snacks :**

Sl. No.	Particulars of refreshment	Qty. Per plate/unit	Rate including all taxes (In Rs.)
i)	Atta Roti/Puri (50gm each)	3 Pieces	
ii)	Sabji (Choley/Dam Alu/Mixed veg)	150 gm.	
iii)	Tea/Coffee (80 ml)	1 Cup	
iv)	Biscuits (Digestive/Bakery)	2 Piece	
v)	Samosa (2 pieces)/ Egg Patties (1 piece)	1 No	
vi)	Barfi/Rasgolla	1 No	
vii)	Juice (Frooti/Litchi/Mazza)	150 ml	

**8. Special Tiffin :**

Sl. No.	Particulars of refreshment	Qty. Per plate/unit	Rate including all taxes (In Rs.)
i)	Atta Roti/Puri (50gm each)	3 Pieces	
ii)	Sabji (Choley/Dam Alu/Mixed veg)	150 gm.	
iii)	Boiled Egg (Poultry)	1 No	
iv)	Banana (Sabri)	1 No	
v)	Tea/Coffee (80 ml)	1 Cup	
vi)	Biscuits (Digestive/Bakery)	2 Piece	
vii)	Dry food (Cashew/Almond)	30 gm	

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