

**GOVERNMENT OF TRIPURA**  
**OFFICE OF THE BLOCK MISSION MANAGER (BDO)**  
**TRIPURA RURAL LIVELIHOOD MISSION**  
**LEFUNGA R.D. BLOCK WEST TRIPURA**

No. F.12(8)/BMMU/LFG/TRLM/TENDER/2021-22/87-08....

Dated: 06 / 11 / 2024


**Notice Inviting Quotation (NIQ)**

Scaled quotations are hereby invited from the bonafide and resourceful SHG/VO/CLF and supplier/service provider for supplying and serving of cooked Food like Tiffin, Lunch, Dinner and Drinking water to the defferent area of Lefunga R.D Block, west Tripura during the purpose of trainings/meetings/Seminar/Workshop etc. for the period for 1 (One) year as per menu enclosed at ANNEXURE- I (A/B/C).

The scaled quotation will be received in the Office of the Block Mission Manager Lefunga, R.D Block from 05<sup>th</sup> Nov, 2024 to 11<sup>th</sup>-Nov-2024 in between 11 :00 AM to 3:00 PM on all working days from the bidders and shall be opened at 12.00.PM on 12<sup>th</sup> Nov,2024 by the Committee members of LPC in presence of tenderers or their Authorized representatives, if possible. If necessary they may directly contact with BMM,BMMU Lefunga, R.D Block.


**Instruction to bidder and general terms and conditions for supply and serving of Tiffin/drinking water/lunch/dinner:-**

1. The TRLM SHG/VO/CLF of this Block will get 1<sup>st</sup> priority of this block if rate are considerable.
2. The bidder should submit documents like valid SHG Registration Certificate in respect of SHG Member and trade licence in respect of supplier like hotel & Restourent.Pan card,GST Registration and food licence is not available ,then the selected Supplier/SHG/VO/CLF/has to submit the same within the 01 month after receiving work order.
3. Any overwriting/penned through etc. in any figure/name in the quotation will be disqualified on the part of the bidders and the quotation shall be liable to be rejected unless it is noted separately with signatures and seal (if any)
4. The Tenderers are requested to provide details address along with PIN code, Phone, Mobile No, etc for easier communication.
5. Any overwriting or white colour used in the tender form treated as a cancelled without any reasons.
6. Any Incomplete tender form Treated as a cancelled without any reasons.
7. All documents while submitting with the tender should be duly self attested by the concern bidders and without singed by the concern its treated as a cancelled.
8. All the Interested bidders are requested to collect the unsigned tender form from the O/o of the BMM (BDO) Lefunga R.D Block and submit the same otherwise the bid will be treated as a cancelled.
9. If the selected party fails to supply and serve Tiffin, Drinking water, Lunch, Dinner as per demand of the undersigned in-time vide annexure- I (A/B/C), a penalty will be imposed which will be charged double the rate paid by this office for purchase of indented items through other Agency.
10. If the rate is differ by minimum 20% from the market rate then quotation may be cancelled as per discretion of the authority.
11. Quality and Quantity aspects of all cooked food must be strictly adhered to. If any genuine complaint is received for quality/quantity etc. from any concerns, the undersigned may impose a penalty of ₹ 10,000/- (Rupees Ten Thousand) only per case on the concerned bidder.
12. Cooked food items must be supplied as per choice of the undersigned and by changing of menu (within the accepted price) basis.
13. The raw materials should be fresh and without pest and cooked food must be fresh, hygienic, hot palatable within the rate quoted by the party.
14. Improved diets in a month must be of good quality and as per choice of the undersigned for which no extra payment to be made.

  
**Block Mission Manager (BDO)**  
**Tripura Rural Livelihood Mission**  
**Lefunga R.D Block**



15. Rate must be quoted inclusive of all charges & taxes allied to that. Service provider has to comply all the rules and regulation of the undersigned and Govt. as applicable for similar type of work.
16. Rate should be quoted both in digits and words.
17. Applicable taxes shall be recovered from the bill.
18. Quality and regular supply are the essence of supply and the undersigned will cancel the order unilaterally if the above are not complied with and violation of any terms and conditions. Penalty of Rs.10, 000/- (Rupees Ten Thousand) only per case to be levied to bidder.
19. Contract is valid from the date of signing of formal acceptance by the undersigned.
20. The contractor's performance regarding quality, quantity of food as well as other aspects will be reviewed by Officer-In-Charge of the Nazareth Section on a monthly basis, and subject to termination on being unable to cater to the standards and expectations of the institute authority.
21. The undersigned reserves the right to accept or deny the lowest or any other quotations without assigning any reason and to distribute the entire supply to more than one bidder.
22. If the contractor fails to comply with the relevant provisions of the above mentioned Acts, then the Institute Administration has got every right to withhold the bills or even terminate the work order.
23. Utensils for cooking, servicing, preservation etc. have to be arranged in sufficient numbers by the contractor at his own cost.
24. Tenderer must take all the local conditions into consideration before filling up the bid documents.
25. The undersigned reserves the right to terminate the contract within the period of agreement by giving notice of 15 days (Fifteen days) without citing any reason whatsoever.
26. The undersigned will not entertain any request to change the rate of any item during the whole contract period.
27. The delivery of food is to be made to the place/location which will be mentioned in the supply order, at his own cost.
28. No advance will be given to the bidder in this regard.
29. The actual quantity of supply of food items may vary from the tentative quantity.
30. Payment shall be made as per the actual quantity supplied and undersigned may impose fine for any sub standard supply or violation of any norm.
31. Bill may be raised in duplicate to the undersigned payment to be made after completion of satisfactory supply and as per availability of fund in TRLM.
32. Above NIT may be cancelled any times with or without giving any prior notice by the undersigned

  
**BLOCK MISSION MANAGER**  
**TRIPURA RURAL LIVELIHOOD MISSION**  
**LEFUNGA R.D BLOCK**

Copy to.

1. The CEO, TRLM R.D Department Agartala for kind information.
2. The DMM(DM & Collector),DMMU-West Tripura for kind information
3. The Addl.DMM(ADM & Collector)DMMU-West Tripura for kind information.
4. The Director,information &Technology with a request to arrange display the notice in the website of Tripura state portal(Tripura.gov.in).
5. The Addl.B.D.O Lefunga R.D Block for information.
6. The Superintendent of Agricultural,Lefunga R.D Block West Tripura for information.
7. The Superintendent of Fishery Mohanpur West Tripura for information.
8. The P.M(MIS) for information and to publish the same in Rural Development Department Website(rural.tripura.gov.in)
9. The Auditor Lefunga R.D Block for information.
10. The store in charge-Lefunga R.D Block for information
11. The Nazarath section,Lefunga R.D Block with an instruction to arrange for display in the Notice Board of Lefunga R.D Block.

Copy also forwarded to.

1. The Chairperson, Lefunga R.D Block for kind information.

  
**BLOCK MISSION MANAGER  
TRIPURA RURAL LIVELIHOOD MISSION  
LEFUNGA R.D BLOCK**

Statement showing the Menu of refreshment which will be quoted by the bidder

General Tiffin & Breakfast				
Sl No	Particular refreshment	Qty.Per plate/unit	Rate quoted(Including all taxes) within 2KM radius from Lefunga R.D Block office	Rate quoted(Including all taxes) outside of 5KM radius from Lefunga R.D Block office but within 10km
(i)	Atta Roti/Puri(50gm each)	3piece		
(ii)	Sabji(Choley/Dam Alu/Mixed veg	150gm		
(iii)	Tea/Coffee(80ml)	1 Cup		
(iv)	Biscuits(Digestive/Bakery)	2piece		
Special Tiffin & Breakfast				
Sl No	Particular refreshment	Qty.Per plate/unit	Rate quoted(including all taxes) within 2KM radius from Lefunga R.D Block office	Rate quoted(Including all taxes) outside of 5KM radius from Lefunga R.D Block office but within 10km
(i)	Atta Roti/Puri(50gm each)	3piece		
(ii)	Sabji(Choley/Dam Alu/Mixed veg)	150gm		
(iii)	Tea/Coffee(80ml)	1cup		
(iv)	Biscuits(Digestive/Bakery)	2piece		
(v)	Boiled Egg	1nos		
(vi)	Banana((Sabri)	1nos		
(vii)	Dry food((Cashew/Almond)	30gm		
Chicken(Poultry Meal)				
Sl No	Particular refreshment	Qty.Per plate/unit	Rate quoted(including all taxes) within 2KM radius from Lefunga R.D Block office	Rate quoted(Including all taxes) outside of 5KM radius from Lefunga R.D Block office but within 10km
(i)	Fresh/Hot warm Rice	Boiled as per requirement		
(ii)	Dal	150ml		
(iii)	Pokora/Beguni//Mixed fry	2piece		
(iv)	Seasonal Vegetable (Mixed Veg)	150gm		
(v)	Chicken (Poultry)	200gm		
Fish Meal				
Sl No	Particular refreshment	Qty.Per plate/unit	Rate quoted(including all taxes) within 2KM radius from Lefunga R.D Block office	Rate quoted(Including all taxes) outside of 5KM radius from Lefunga R.D Block office but within 10km
(i)	Fresh/Hot warm Rice	Boiled as per requirement		
(ii)	Dal	150ml		
(iii)	Pokora/Beguni//Mixed fry	2piece		



(iv)	Seasonal Vegetable (Mixed Veg)	150gm		
(v)	Fish( Local Fish/Katla)	75gm		
<b>Veg Meal</b>				
SI No	Particular refreshment	Qty.Per plate/unit	Rate quoted(including all taxes) withi 2KM radious from Lefunga R.D Block Block office	Rate quoted(Including all taxes) outside of 5KM radious from Lefunga R.D Block office but within 10km
(i)	Fresh/Hot warm Rice	Boiled as per requirement		
(ii)	Dal	150ml		
(iii)	Pokora/Beguni//Mixed fry	2piece		
(iv)	Seasonal Vegetable (Mixed Veg)	150gm		
<b>Egg Meal</b>				
SI No	Particular refreshment	Qty.Per plate/unit	Rate quoted(including all taxes) within 2KM radious from Lefunga R.D Block Block office	Rate quoted(Including all taxes) outside of 5KM radious from Lefunga R.D Block office but within 10km
(i)	Fresh/Hot warm Rice	Boiled as per requirement		
(ii)	Dal	150ml		
(iii)	Pokora/Beguni//Mixed fry	2piece		
(iv)	Seasonal Vegetable (Mixed Veg)	150gm		
(v)	Egg Boiled	1piece		
<b>Special Meal</b>				
SI No	Particular refreshment	Qty.Per plate/unit	Rate quoted(including all taxes) within 2KM radious from Lefunga R.D Block Block office	Rate quoted(Including all taxes) outside of 5KM radious from Lefunga R.D Block office but within 10km
(i)	Fresh/Hot warm Rice	Boiled as per requirement		
(ii)	Dal	150ml		
(iii)	Pokora/Beguni//Mixed fry	2piece		
(iv)	Seasonal Vegetable (Mixed Veg)	150gm		
(v)	Papad	1piece		
(vi)	Salad	50gm		
(vii)	Fish(Local Fish Katala/Carp)	75gm		
(viii)	Mutton	200m		
(ix)	Chatni	100gm		
(x)	Sweets	2piece		

Annexure-C

SI No	Particular refreshment	Rate quoted(including all taxes) within 2KM radious from Lefunga R.D Block Block office	Rate quoted(Including all taxes) outside of 5KM radious from Lefunga R.D Block office but within 10km
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*(Handwritten signature)*

Annexure-C

SI No	Particular refreshment	Rate quoted(including all taxes) within 2KM radius from Lefunga R.D Block office	Rate quoted(Including all taxes) outside of 5KM radius from Lefunga R.D Block office but within 10km
(i)	Packaged Drinking water with mineral(20 Ltr jars)		
(ii)	Packaged Drinking water with mineral(500ML)		