

Government of Tripura
Tripura Rural Livelihood Mission
State Mission Management Unit
Rural Development Department
Email: ceotrlm@gmail.com
Phone: 0381-2976146

No. F. 2(69)-RD/(TRLM)/TRESP/2022/ 15477-83 Dated: 30.10.2025

Notice Inviting Quotation (NIQ)

Sealed quotations are hereby invited from reputed IT Company/LLP/Proprietor/Authorised Dealer/Authorised Distributor who have been in the business of supplying of ICT equipment for past 3 years or more regarding Supply of **04 (Four) nos of Laptop Computer**. Quotation will be received at PIU-TRLM (TRESP) till 13.11.2025 upto 3:00 PM in the office of the Chief Executive Officer, TRLM, PN Complex, Gurkhabasti, Pin-799010, Agartala Tripura (W) and to be opened in the same day, if possible. The Specifications for the said Laptop Computer and format for submitting Quotation are enclosed at **Annexure-I & II**.

Terms and condition are given below:

1. An Earnest Money Deposit (EMD) amounting ₹20,000/- (Rupees Twenty thousand only) in the form of deposit at call or Draft Drawn in favour of **"Tripura Rural Livelihood Mission Society"** payable at Agartala from any Nationalised Bank/Tripura Gramin Bank/Tripura State Cooperative Bank shall be submitted along with the Sealed Quotation (Mandatory). The said EMD will be converted to security deposit for successful bidders who would be offered the work and will be refunded only after successful completion of the Warranty period and additional 1 month. For others the Earnest Money Deposit (EMD) shall be refunded.
2. Financial Bid will be opened only for those who qualify the technical parameter: -
 - a. EMD
 - b. Trade License
 - c. Pan Card
 - d. GST Registration
 - e. Experience Certificate (Minimum 3 years).
 - f. Tax Clearance Certificate.
 - g. Self-declaration for the status of blacklisted or not.
3. The bidder in whose favour the supply order will be issued shall have to complete the delivery of Laptop Computer mentioned in **Annexure-I** within **15 (fifteen) days** of receiving of Supply Order. In case of failure to supply the above mentioned Laptop Computer, the supply order shall be liable for cancellation or may forfeit the EMD fully or partially as per direction of the authority.
4. The materials are to be delivered in the office of the Chief Executive Officer, TRLM, PN Complex, Gurkhabasti, Pin-799006, Agartala Tripura (W) at free of cost.
5. Rate should be inclusive of all Taxes as applicable.
6. Rate should be quoted both digit and words.

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7. Payment will be made only after successful delivery, installation of all required software and Quality Inspection done by the department.
8. The bidder in whose favour the supply order will be issued shall have to provide the warranty for at least 3 (three) years from the date of supply of the said Laptop computer. If the agency fails to provide warranty support during the warranty period, the security money of the agency may be forfeited fully or partially as per direction of the authority.
9. Applicable taxes shall be recovered from the bill.
10. The bidder who will fulfil all the above mentioned criteria will be eligible for the bid. Selection will be based on the lowest one (L₁) basis.
11. If 2 (two) or more bidder quoted same rate (L₁) for any of the items, the supply order will be issued as per the decision of the authority (Experience or Higher specifications).
12. The bidders shall dully sign the quotation papers.
13. The bidding process may be cancelled at any point of time, partially or fully, without assigning any reason.
14. The undersign reserves the right to accept or reject any quotation including the lowest one without assigning any reason.
15. All disputes lie within the jurisdiction of Agartala only.

Signed by Tarit Kanti
Chakma

Date: 30-10-2025 10:40:48

(Tarit Kanti Chakma, IAS)

Chief Executive Officer
Tripura Rural Livelihood Mission

Copy to:

1. The Addl. Chief Executive officer for information please.
2. The Director, Directorate of Information & Technology with a request to upload the NIQ in and Tripura state portal (www.tripura.gov.in).
3. The Director, Department of ICA for information. He is also requested to arrange for publication of the said abridge notice in 3 (three) leading local daily newspaper.
4. The CFO, TRLM for information please.
5. PM(MIS) for information with a request to upload the NIQ in the website (www.rural.tripura.gov.in) and (www.trlm.tripura.gov.in)
6. The SMM(F&P), (Incharge- PM- Procurement) /APM (Procure) for information and necessary action please.

Annexure-I**A. Specifications of Laptop Computer under TRLM**

Processor: 13th Generation Intel® Core™ processors (Core i5-1334U)

Display: 15.6-inch diagonal display

Resolution: FHD (1920 x 1080)

Features: Narrow bezel, anti-glare finish

Graphics: Integrated Intel® UHD Graphics

Memory: 16 GB DDR4 RAM

Storage: 512 GB SSD

Operating System: Windows 11 (Original)

Ports:

1 USB Type-C 5Gbps signalling rate

2 USB Type-A 5Gbps signalling rate

1 AC power

1 HDMI 1.4b

1 stereo headphone/microphone combo jack

1 RJ-45

Camera: 720p HD camera

Audio: Stereo speakers

Networking: Realtek 802.11a/b/g/n/ac (2×2) Wi-Fi and Bluetooth 5 wireless card

Keyboard: Full-size with a numeric keypad

Battery: Long Life 41 Wh Li-ion.

SD/-

(Tarit Kanti Chakma, IAS)

Chief Executive Officer

Tripura Rural Livelihood Mission

Annexure-II**Quotation for 04 (Four) nos Laptop Computer under PIU-TRLM (TRESP)**

1. Name & Address of bidder:
2. PAN:
3. GST No:
4. Trade License:
5. Contact Number:

Sl. No.	Particulars	Required Qty. in (nos.)	Rate/Unit (including GST)	Total Rate (including GST)
1.	Laptop Computer	04		

Total Amount in words (Including GST):

I have gone through the Terms & Conditions stipulated in the quotation notice and agree to deliver the above mentioned Laptop Computer under TRLM by abiding all terms & condition mentioned in the NIQ.

Place:

Date:

Signature with Seal

ABRIDGE NOTICE FOR SUBMISSION OF QUOTATIONS FOR SUPPLY OF
04 NO. OF LAPTOP COMPUTER UNDER TRLM

Sealed quotations are hereby invited from reputed Agency/ Firm/Supplier for supply of 04 nos of Laptop computer under TRLM at Office of the CEO, TRLM, Gurkhabasti, Agartala, Tripura, pin- 799006. NIQ shall be received in the office of SMMU, TRLM upto 3.00 P.M till 13/11/2025 along with EMD of ₹ 20,000/-. Detailed NIQ may be seen in the websites- www.rural.tripura.gov.in/ www.trlm.tripura.gov.in/ www.tripura.gov.in

Sd/-illegible
(Tarit Kanti Chakma, IAS)
Chief Executive Officer
Tripura Rural Livelihood Mission