

OFFICE OF THE  
BIJOYEE MAHILA CLUSTER BAHUMUKHI SAMABAYA SAMITI LTD.  
SALGARA GP, TEPANIA R.D BLOCK, UDAIPUR GOMATI TRIPURA.  
Govt. Registration No. 3706 of 2022  
E-mail:- [bijoyeeclf2021@gmail.com](mailto:bijoyeeclf2021@gmail.com)

F. No. 1(2)/CLF (B)/Quotation/2022-23/.....124 127

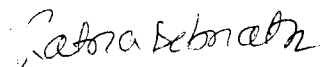
Date.....11/05/2023

### **NOTICE INVITING QUOTATION**

Bijoyee Mahila Cluster Bahumukhi Samabaya Samiti Ltd, invites sealed Quotations from the reputed and experienced Chartered Accountant firms of Tripura whose are listed in the panel of AG's of the State or C & GA, Government of India for auditing the accounts of 1 Cluster Level Federations (CLF) & 13 no's Village Organizations (VO) for the financial years since inception to 2022-23 (as per requirement) in decision of the Bijoyee CLF Executive committee meeting, dated 3/5/2023 The quotations will be received in the office of Bijoyee Mahila Cluster Bahumukhi Samabaya Samiti Ltd, from Salgara GP, Tepania R.D Block **15/05/2023 to 25/05/2023** during the official time & the quotation will be opened on the next day at 2:00 pm, if possible. If the office happens to be closed on the date of receiving of quotation as specified, the same will be received on the next working day at the same time & venue. The interested Quotationer or their representative may remain present at the time of opening of the quotation.

#### **Terms & Condition:**

1. Verification of all transactions made by these Community Based Organizations i.e. CLFs & VOs from since inception to FY 2022-23 (as per requirement).
2. All program wise Cash Books, Loan ledgers, General Ledger and other related registers like Loan register, Payment register, Stock-Asset register & Bank Reconciliation Register etc. should also be verified.
3. Receipts & Payments accounts, Income & Expenditure & Balance sheet for each and every Community Based Organizations for mentioned financial year has to be prepared by the firm itself.
4. It has to be scrutinized as to whether the expenditure incurred by these organizations during the financial years in accordance with the guidelines and certificate to be issued separately for all schemes regarding the same.
5. These CLFs & VOs shall readily supply all programme wise & financial year wise Cash Books, Bank Ledgers, General Ledger and other related registers & extend necessary support and help to the audit team, as and when required.
6. All the CA firms must be submitted Certificate of the Institute of Chartered Accountants of India with empanelment status of AG's of the state or C & AG of India.
7. Each bidder should accompany Earnest money **Rs. 5000/- (Five Thousand) only** in the shape of deposit at call on any Nationalized Bank / TGB pledged in favour of the undersigned.
8. Auditing work should be completed in all respect within **15 (Fifteen) days** after receiving the appointment letter.
9. Minimum Audit fee will be **Rs. 4000/- (Four Thousand) only** for a CLF and **Rs. 2000/- (Two Thousand) only** for a VO for each financial year.
10. The bidder quotes their rate in words and figures both.
11. The undersigned reserves the right to reject any quotation without assigning any reasons.



Ratna Debnath  
(President)

B.M.C.B.S.S Ltd.  
Salgara GP, Tepania R.D Block  
Gomati District.

**Copy to:**

1. The District Mission Manager (DM & Collector), Gomati District for kind information and publish at office notice board.
2. The District Information Officer (DIO), NIC, O/o the DM & Collector, Gomati District for kind information and publish at website & office notice board.
3. The Block Mission Managers (BDO), BMMU of TRLM, Tepania, Block under Gomati District for kind information and publish at office notice board.
4. The Programme Manager, MIS, SMMU, TRLM, Agartala for kind information and publish at website.

*Ratna Debnath*

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