

F.No.5(79)-RD(TRLM)/2021/ 1877 - 85

Dated, Agartala. 08.05.2023

**Notice Inviting Quotation**

Sealed quotations are hereby invited from **Agency/ Firm/ Service Provider** with valid Commercial Registration & License from the Transport Dept. of Tripura for supply of various category of vehicles like **Hatchback/ Sedan/ SUV/ Bus** on **Requirement Basis** for the State Mission Management Unit (SMMU), Tripura Rural Livelihood Mission (TRLM). Quotations will be received in the office of SMMU **upto 3p.m on 24.05.2023** in the office of the Chief Executive officer, TRLM, PN Complex, Gurkhabasti, Near Tripura Housing Board, Agartala, Pin-799006, Tripura (W) and to be opened on the same day in presence of bidders, if possible.

The Rate should be quoted as follows:

- Detention Charge per Day.
- Running Charge per Km.

A format is enclosed herewith for submitting quotation (**Annexure-I**) and details of each category of vehicle is given at **Annexure -II**.

**Terms & conditions are given below:-**

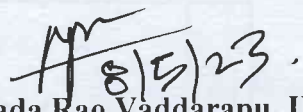
- An Earnest Money Deposit (EMD) amounting to **₹10,000/-** (Rupees ten thousand) only in the form of Deposit at call or Draft drawn in favor of **"Tripura Rural Livelihood Mission Society"** payable at Agartala from any Nationalized Bank/Tripura Gramin Bank/ Tripura State Co-operative bank shall be submitted along with the sealed quotation. The said earnest money will be converted to security money for successful bidder who would be offered the work. For others the earnest money would be refunded.
- The agreement is valid for 1(one) year initially from the date of issuance of Work Order which may be extended upto 2(two) more years subject to the satisfactory performance and as per the requirement.
- The Agency Charge of Supplying Vehicle shall be guided by **Annexure-I of Rules No-9(3) Hiring of Vehicle under Delegation of Financial Power Rules (DFPRT)-2019**.
- Lowest one (L1) bidder will be selected on 50km basis. For an example if Bidder-1 quoted {(Detention Charge ₹1,190/-) + (Per Km ₹11/- x 50km)} = Total is ₹1,740/-, and Bidder-2 quoted {(Detention Charge ₹1,200/-) + (Per Km ₹10/- x 50km)} = Total is ₹1,700/-. So in that case Bidder-2 will be declared as (L1).**
- Upper ceiling for hiring of vehicles for respective category in Gandachhera, Kanchanpur, Longtharai Valley, Karbook and Amarpur Sub-Division may be upto 15% higher than the above rates as and when applicable.
- Additional Garage-Office-Garage kilometer/Day may include with the Total kilometer run everyday subject maximum (5+5=10km/day).
- For duties beyond 8 hours, overtime @ ₹10/- per hour may be allowed subject to maximum of ₹40/- per day as and when applicable.
- For AC vehicle additional ₹ 2/ Km will be provided as and when required.
- No additional claim except Detention Charges/Day, Running Charges/KM, Night Halt Charge/Day (if occur at outstation) and additional Garage-Office-Garage kilometer/Day will be accepted.

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10. Requirements of agency related valid documents.
  - i. Copy of Last GST return.
  - ii. Professional Tax clearance certificate.
  - iii. PAN card.
  - iv. GST registration certificate.
  - v. Trade license.
11. Bidder should not be blacklisted by any Central/State Government Department/Agency regarding quality compromise or any other reason as on closing date of tender.
12. The vehicles shall not be bought before 1<sup>st</sup> January 2019 with valid documents, All Party Insurance and Pollution Clearance has to be cleared of the vehicles.
13. The bidder should provide driver between age group of 20-55 years of each vehicle possessing valid driving license.
14. Log book will be issued by the office and it is the responsibility of the driver of the vehicle to maintain the log book and get it signed by the officers on duty after each and every trip.
15. The bidder shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other Company/Firm/Agency/Individual Service Provider.
16. KM reading meter should have to be fitted in the car in tempered proof condition.
17. Cost of Tire/Tube replacement, air filling in Tire, Fuel, Lubricants, Maintenance and Dusters for the vehicle will be the responsibility of the owner of the vehicle, no claim shall be made to TRLM for the same.
18. Minimum basic accessories for the car shall have to be provided by the owner.
19. A driver should be placed with the car with valid driving license and all expenditure of the driver including salary and fooding should be borne by the owner of the vehicle.
20. Any breakdown, accident, defects etc. will have to be attended immediately and to be repaired by the owner of the vehicle at his own cost and risk. Alternative arrangement of vehicle shall have to be arranged in that case of similar quality vehicle.
21. Driver of the vehicle must be respectful/sensitive towards the officials of the department, especially towards the ladies. The driver must not be found intoxicated with any Liquor/Drugs during the duty hours or else the owner has to change the Driver/Vehicle immediately after receiving the complaint from the department.
22. Incase of an accident the settlement shall solely between the owner and the Insurer, the department shall not be made a party from either of the side.
23. The cleanliness inside and outside the vehicle is a non-negotiable and the owner has to maintain it.
24. The vehicle may be hired on actual requirement basis from time to time.
25. If L2 bidder is agree to supply the vehicle at L1 bidder rate, then both the bidder (L1 & L2 ) will be selected to supply the vehicle as per the requirement.
26. The detention charges and per KM running charges shall not exceed the upper ceiling limits of DFPRT 2019 (as mentioned in the annexure-II).
27. All Payment of hiring charges will be on requirement basis against submission of bill with duly verified and signed copies of log sheets.
28. There may be requirement for more than 1(one) vehicle at a time. The successful bidder will be responsible for proving all such vehicles, as and when required.

29. Rate should be quoted both in digits and words.
30. NIQ should be super-scribed with “NIQ for Hiring of Vehicle on requirement basis”
31. No quotation would be entertained if it does not reach this office within the stipulated date and time.
32. The undersigned reserves the right to accept or reject any quotation including the lowest one without assigning any reason therefore.
33. This agreement may be terminated by either partly or fully. In case of termination of this contract on the side of the Agency/Service Provider, atleast 3(three) months prior notice must be given in writing to the Department, whereas incase of the termination of the contract from the Department 1(one) month notice shall be served in writing to the Agency/Service Provider. On termination of the contract, the Agency shall take steps to withdraw all vehicles in a smooth and orderly manner.
34. Applicable taxes shall be recovered from the bill.
35. All disputes lie within the jurisdiction of Agartala only.

Enclo:- As stated.

  
(Prasada Rao Vaddarapu, IFS)  
Chief Executive Officer  
Tripura Rural Livelihood Mission

Copy to:-

1. The Director, Department of ICA for information. He is requested to arrange for publication of the said notice in 3(three) leading local daily newspapers including Dainik Sambad.
2. The Director, Directorate of Information & Technology with a request to arrange display the notice in the website of Tripura State Portal (tripura.gov.in).
3. The Addl. CEO, TRLM for information please.
4. The CFO, TRLM for information please.
5. The COO (Program), TRLM for information please.
6. Accounts Section for information please.
7. PM (MIS) for information and he is requested to display the NIQ in the websites (rural.tripura.gov.in and trlm.tripura.gov.in).
8. PM (Procurement)/APM(Store In-Charge) for information and necessary action please.
9. Notice Board, SMMU. TRLM, Agartala.



**QUOTATION FOR HIRING OF HATCHBACK/ SEDAN/ SUV/ BUS ON REQUIREMENT BASIS BY TRIPURA RURAL LIVELIHOOD MISSION (TRLM)**

1. Name and address of the bidder :
2. PAN :
3. GST Reg. No.:
4. Contact No.:
5. Quoted rate:

Sl. No.	Types of Vehicle	Detention Charge per Day (in digits & words)	Running Charge per Km (in digits & words)	Night Halt Charge Per Day (in digits & words)	
			Non Ac	Inside state (Outstation)	Outside state
1	2	3	4	5	6
1.	<b>Hatchback</b>				
2.	<b>Sedan</b>				
3.	<b>SUV</b>				
4.	<b>Bus</b>				

I have gone through the terms and conditions stipulated in the quotation notice and agree to provide the vehicle to the Tripura Rural Livelihood Mission as per the rates mentioned under item No. 5 above, abiding all the terms and conditions.

Place:

Date:

Signature with seal:




**Annexure-II****Category of vehicle along with the upper ceiling limits of detention charges and per KM running charges of each vehicle as per the DFPRT 2019.**

Category	Name of the vehicle	Detention charges	petrol	Diesel	CNG
Hatchback	Maruti Gypsy	700	8		
	Maruti WagonR	700	8	7	5
	Maruti Esteem	700	8		
	Maruti Celario X	700	8	7	5
	Maruti Ecco	700	8		5
	Maruti Alto	700	8		5
	Maruti Estilo	700	8	7	
	Maruti Omni	700	8		5
Sedan	Maruti Ciaz	1000	9	7	
	Maruti SX4	1000	9	7	
	Maruti Eartiga	1000	9	7	5
	Maruti Swift Dezire	1000	9	7	
	Maruti Baleno	1000	9	7	
SUV/ premium sedan	Hyundai Creta	1200	10	8	
	Hyundai Verna	1200	10	8	
	Hyundai Elentra	1200	10	8	
	Hyundai Tucson	1200	10	8	
	Toyota Innova Crysta	1200	12	11	
	M&M Xylo	1200		11	
	M&M Bolero	1200		11	
	M&M Scorpio	1200		11	
	M&M XUV 500	1200		11	
Bus	Swaraj Mazda 32 seater bus	1700		24	